



Department of
Administrative Services

Mike DeWine, Governor
Jon Husted, Lt. Governor

Matt Damschroder, Director

05/02/2019

Michele Bighouse
IPS Group, LLC
3254 Hill Ave.
Toledo, OH 43607

SUBJECT: Minority Business Enterprise (MBE) Program
Certification Number: MBE-220572
Effective Dates: 05/02/2019 through 05/02/2021

Dear Michele Bighouse:

As you are aware, a company desiring to participate in the State of Ohio's Minority Business Enterprise program must demonstrate to this Office that the company is owned and controlled by a minority individual for at least the previous one year.

After careful review of the application and supporting documentation you provided to this office, the Equal Opportunity Division of the Ohio Department of Administrative Services (DAS) has determined that the company satisfactorily meets the requirements set forth in Section 123:2-15-01 of the Ohio Administrative Code as is required for participation in the program. This letter shall serve as the State's official certification to this effect.

This letter also acknowledges that IPS Group, LLC has been categorized under the Goods and Services procurement category for MBE program participation, and has demonstrated capability and/or experience for a period of at least one-year in the following UNSPS code(s):

1. 76000000 Industrial Cleaning Services
2. 78120000 Material packing and handling
3. 78121500 Packing
4. 78121600 Material handling services

Please note that one month prior to the expiration date of this certification, your company is required to submit a completed Recertification Affidavit form for our review relative to the company's qualifications for continuing participation in the MBE program. Additionally, you must formally notify this division of any changes that occur within your company that effect ownership, managerial and/or operational control within thirty days of such changes occurring. Similar notification must be provided to us of any changes to the company's name, business address, telephone numbers, principal products/service or other basic contact and commercial activity information.

Failure to provide a completed Recertification Affidavit or to notify this office of such changes to your company in a timely manner may result in the revocation of your certification status.

If you need any assistance or have questions about the MBE program, its objectives, or its operation, please contact the Equal Opportunity Division's Business Certification and Compliance Unit at 614-466-8380.

Sincerely,

Eric M. Seabrook
Deputy Director
State EEO Coordinator

*As set forth in Section 123:2-15-01 of the Ohio Administrative Code

Equal Opportunity Division
4200 Surface Road
Columbus, Ohio 43228

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The State of Ohio is an equal opportunity employer